

Facilitators for Energy Performance Contracting Projects

Facilitators' Services for Energy Performance Contracting Projects as Support for Local municipalities

Full information on this subject (in German) can also be found at <https://www.deca.at/contracting-begleiter-informationen> (the website of the Dachverband Dienstleister Energieeffizienz und Contracting Austria (DECA)).

Background

Energy Performance Contracting Projects are a challenge for many investors: unfamiliar bidding procedures, lengthy project lifespans, conditional reimbursement models, tying in grants etc. – none of which is normally a building owner's everyday concern.

Project facilitators can assist building owner with technical, business and legal aspects of inviting bids for and implementing projects of this kind.

What exactly do such facilitators do?

They provide support

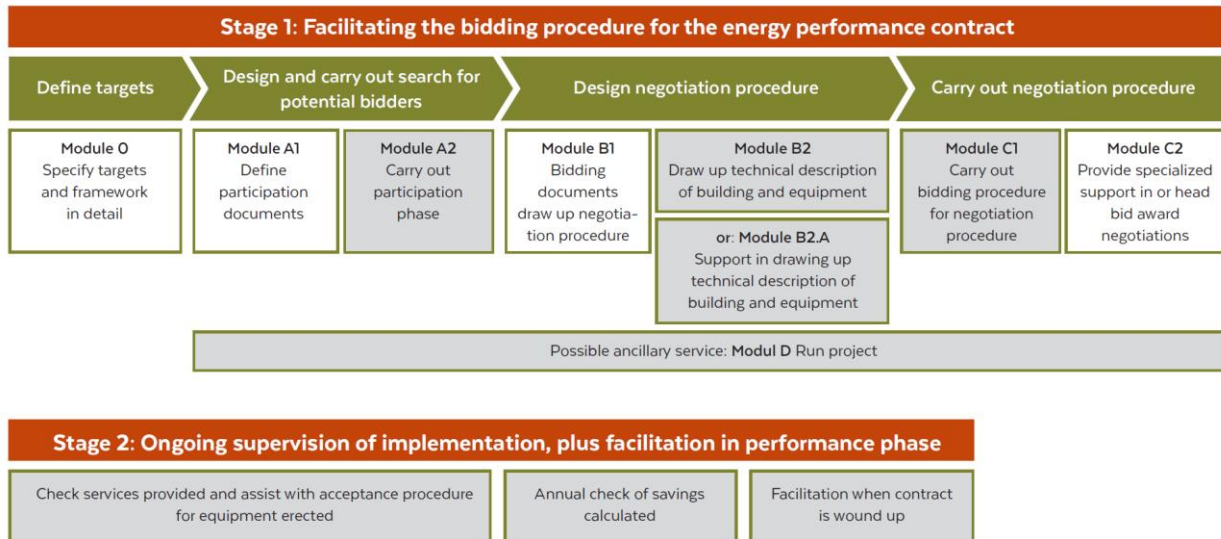
- with drafting the necessary documents and working out the criteria for the bidding procedure,
- with carrying the procedure out,
- with managing the project and
- with controlling and invoicing during the warranty period.

Modular catalogue of services:

Facilitators' activities are itemized in the [modular catalogue of services](#) , which is based on carrying out an energy performance contract as a two-stage negotiated process with advance notice – a procedure which ensures competition among bidders. The negotiated process is divided into modules which indicate at which stages of the bidding procedure the facilitator can provide what kind of support.

Overview of the modules in the catalogue of services

Note: modules highlighted in grey can also be handled by the investor



A detailed description of the catalogue of facilitator services is available on the DECA website for downloading at

[Modular catalogue of services](#) (pdf, in German)

There is also a webinar for investors in energy performance contracting projects:

[Webinar presentation for investors in energy performance contracting projects, 24.09.2018](#) (pdf, in German)

How to engage facilitators

As and when you look around for a facilitator for an energy performance contracting project, you can use the [catalogue of services](#) as a basis for inviting bids.

1. Decide which of the modules you can handle yourself; the remaining modules form the service package to request bids for.
2. Contact one of the facilitators listed at <https://www.deca.at/liste-der-begleiter>.
3. As and when you engage a facilitator, pay particular attention to their communication and project management skills. Ask them about special challenges in previous projects, and about specific basic and advanced.

IMPORTANT: Potential analysis as a basis for the decision for or against an energy performance contracting project

If you do not yet know whether an energy performance contracting project is financially and technically feasible in your building, you will first need guidance on energy issues, in the course of which the potential on hand is identified. If you suspect that suitable potential will probably be identified, it will make sense to select an energy consultant who is also a facilitator for energy performance contracting projects.

Information about state-aided energy consultancy services can be found:

- On the website www.klimaaktiv.at (in German) under the heading “Energiesparen”, link [Geförderte Energieberatungen für Unternehmen](#)
- And via link [Energieberatungsstellen der Bundesländer](#)

How to be listed as a project facilitator

As a prerequisite for being listed as a facilitator for energy performance contracting projects, you must sign a declaration that your enterprise is entirely independent of energy performance contractors (incompatibility with modules A and C) and provide proof that you have, within the last 5 years, acted as facilitator for at least one energy performance contract project involving more than € 50,000 of investment (please use the form “Reference Project” for this).

If you are interested in being listed, please fill in the data sheet for registering as a facilitator and the form “Reference Project”, and send them to office@deca.at.

The Platform will be glad to provide further information on this subject:

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Responsibility for the Platform lies with ÖGUT (Austrian Society for Environment and Technology) and Energy Changes Projektentwicklung GmbH, who share the goal of developing pioneering facilities (financial instruments, regulatory measures and information campaigns) together with policymakers, so as to stimulate additional investment in sustainable energy systems in Austria. As part of this project a special crowd-investing platform for sustainable energy systems (www.crowd4energy.com) has been set up as a Horizon 2020 project; it was launched in February 2016, to run for three years.



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